



Union Public Schools Support Employee Recognition Form

This honor is intended to reward exceptional individuals whose performance, actions, and character enhance the services provided to Union Public Schools. Please use tab key to complete the form online.

Nominee: _____ Site/Position: _____

Nominated by: _____ Site/Position: _____

Describe in detail why you believe the individual should be nominated based on the following five sections.

All five sections will be factored into the scoring process to select honorees.

Submit to **Elizabeth "Lisa" Way, Teaching & Learning**, ESC, by the **THIRD FRIDAY** of each month.

1. **Work Ethic** (*Examples quantity, quality*)

2. **Personal Characteristics** (*Examples: attitude, dependability, caring, flexibility*)

3. **Initiative** (*Examples: Leadership skills, organizational skills, job knowledge*)

4. **Team Spirit** (*Examples: Willingness to work with others, share credit*)

5. **Provide a summary** explaining why you believe this person is an outstanding representative of Union Public Schools.