

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
January 16, 2017**

The Union Board of Education met in regular session on Monday, January 16, 2017, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County before the fifteenth day of December 2016 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting was posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

- CALL TO ORDER** The meeting was called to order at 7:03 p.m. by Heather McAdams, president.
- FLAG SALUTE** The flag salute was led by Ms. McAdams.
- MEMBERS PRESENT** Mr. Ken Kinnear, Ms. Stacey Roemerman, Mr. Patrick Coyle, Mr. Jeff Bennett, and Ms. McAdams.
- MEMBERS ABSENT** None
- OTHERS PRESENT** Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Dr. Kathy Dodd, Assistant Superintendent Charlie Bushyhead, Chief Communications Officer Gretchen Haas-Bethell, Senior Executive Director of Human Resources Cindy Solomon, Associate Director of Human Resources Jay Loegering, Senior Executive Director of Federal Programs Jackie White, Executive Director of Student Achievement Todd Nelson, Executive Director of Instructional Technology Gart Morris, Director of Construction Fred Isaacs, and others.
- ADOPTION OF THE AGENDA** Ms. McAdams noted that item F on the Consent Agenda, the MOU with Rogers State University, would be withdrawn. Mr. Bennett moved the Board approve the agenda as amended. Mr. Coyle seconded the motion.
- All voted aye – motion carried.
- CONSENT AGENDA** Mr. Coyle requested a separate vote on the minutes of the December 12, 2016, meeting, and Mr. Kinnear requested a separate vote on Attachment D, the MOU with the University of Tulsa. Ms. McAdams also noted a separate vote would be

taken on Attachment Q, the Insurance Management Agreement as it is in excess of \$50,000.00

Ms. Roerman moved for approval of items on the consent agenda as follows:

- Requests for out-of-state travel from the following:
 - Varsity debate team to attend the Cal Invitational Speech and Debate Tournament in Berkeley, California, February 17-21, 2017;
 - High School orchestra to attend the Music in the Parks Festival in St. Louis, Missouri, April 26-29, 2017;
 - Varsity football coach Kirk Fridrich to attend the Nike Football High School Coaches Summit in Seattle, Washington, and Portland, Oregon, February 6-8, 2017, with all expenses paid by Nike Football;
- UMAC Facilities Use and License Agreements, and authorize Director of Facilities Sarah McBryde as the Superintendent's designee to sign the agreements;
- Amendment to the Daktronics Equipment Service Agreement in the amount of \$2,625.00 from activity funds, and authorize the Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with ATA Taekwondo of Tulsa, Inc., for an enrichment program at Clark and other Community Schools with funding from the activity account, and authorize the Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with the Woody Guthrie Center for an enrichment program at Clark and other Community Schools, and authorize the Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with Tulsa Glassblowing School for an enrichment program at Clark, Jarman, and Grove with funding provided by the Tulsa Regional STEM Alliance, and authorize the Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with the Tulsa Regional STEM Alliance to provide enrichment programs for Community Schools, and authorize the Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with Junior Achievement of Oklahoma to provide an enrichment program for students in grades 3-5, and authorize the Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with the Oklahoma Caring Foundation for the Caring Van to provide immunizations to district students, and authorize the Superintendent or designee to execute the agreement;

- Participating addenda for previously approved Master Memoranda of Understanding with Bricks 4 Kidz, the Community Service Council, and Tumblin' Tigers, and authorize the Superintendent or designee to sign the addenda;
- School Practicum Agreement with the University of Tulsa Speech and Hearing Clinic for clinical experience for their students, and authorize the Superintendent or designee to execute the agreement;
- Revised subaward agreements with the State Department of Career & Technology Education, and authorize the Superintendent or designee to execute the agreements;
- Memorandum of Understanding with the University of Arkansas for student teachers, and authorize the Superintendent or designee to execute the agreement;
- Agreement with Tulsa Technology Center to provide work-based experience for students in the Child Nutrition culinary program, and authorize the Superintendent or designee to execute the agreement;
- Contingent employment contract with school psychologist intern Noah Krohner for the 2017-2018 school year, pending Oklahoma certification;
- Payment of the state-required annual bonus, up to an amount of \$5,000.00 per eligible employee, to eligible certified employees who hold valid National Board Certification, contingent on funding from the State of Oklahoma;
- Resignations and terminations of certified and/or support staff for the 2015-2016 and 2016-2017 school years;
- Effective dates of employment of certified and/or support staff, employment changes, and other payments for the 2016-2017 school year;
- Anonymous donation of \$1,500.00 to Moore Elementary for the purchase of Scholastic News;
- Declaration of equipment as surplus and authorize disposal of same through donation, sale to Natural Evolution, Inc., or sale to the public;
- Applications for School Activity Fund Sanctioning from JV Cheer and Grove PTA;
- Activity fund budgets, fund-raising requests, budget revisions, fund transfers and crowdfunding donations;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims #21703647 through #21704098 totaling \$1,017,513.66, the release of payroll encumbrances for payment totaling \$5,011,449.41, and approval of supplemental PO list #21704024 through #21704305 totaling \$384,884.62;

- Final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in fiscal year 2016-2017 #21700001 through #21704098 totaling \$47,704,346.03 and payroll encumbrances totaling \$59,362,963.40;
- Creation of a new student organization for the Union 8th Grade Center Chapter of the Technology Student Association (TSA).

Mr. Kinnear seconded the motion.

All voted aye – motion carried.

Mr. Bennett moved the Board approve the minutes of the December 12, 2016, regular Board meeting. Ms. Roerman seconded the motion.

Vote: Mr. Kinnear – aye; Ms. Roerman – aye; Mr. Coyle – abstain; Mr. Bennett – aye; Ms. McAdams – aye.

Motion carried.

Ms. Roerman moved the Board approve the Memorandum of Understanding with the University of Tulsa for a voluntary research study for student-athletes following sports-related concussions. Mr. Bennett seconded the motion.

Vote: Mr. Coyle – aye; Mr. Bennett – aye; Ms. Roerman – aye; Mr. Kinnear - nay; Ms. McAdams – aye.

INSURANCE MANAGEMENT AGREEMENT

Mr. Kinnear moved the Board approve the Insurance Management Agreement with the Rooney Insurance Agency effective July 1, 2017, for a term of 18 months with a total cost of \$357,750.00, and authorize the Senior Executive Director of Human Resources to execute the agreement and authorize payments pursuant to the agreement. Mr. Coyle seconded the motion.

All voted aye – motion carried.

USPA REPORT

None

UCTA REPORT

None

COMMUNICATIONS

None

COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA

None

SPECIAL RECOGNITION

Associate Director of Fine Arts Charles Pisarra introduced the students named All-State musicians. He noted the recent increase in enrollment in Fine Arts and stated there were 17 All-Staters this year compared to 5 in 2015-2016.

BUSINESS AGENDA

REPORT ON DATA DASHBOARD PILOT

Mr. Morris reported on the development of a new digital dashboard program to help counselors and administrators track student progress.

FIRST READING OF 2017-2018 SCHOOL CALENDAR

Dr. Hartzler presented two options for the proposed 2017-2018 school calendar for first reading.

ASSOCIATE CHIEF COMMUNICATIONS OFFICER

Mr. Loegering recommended the Board approve employment of Christopher Payne as Associate Chief Communications Officer with an effective start date of January 9, 2017, with a 12-month contract at the appropriate grade and step per experience level on the Administrative salary scale plus paid teacher retirement of seven percent (7%); paid health, dental, and disability insurance; paid life insurance policy of \$80,000.00, 6% on-call stipend, and 20 days of vacation.

Mr. Kinnear moved for approval. Ms. Roerman seconded the motion.

All voted aye – motion carried.

ELEMENTARY 14 FOOD SERVICE EQUIPMENT

Mr. Isaacs recommended the Board accept the bid for Food Service Equipment Installation for Elementary 14 and award the contract to Platinum Ventures, Inc., dba Curtis Restaurant Supply, in the amount of \$718,201.38 from the Child Nutrition fund.

Ms. Roerman moved for approval. Mr. Bennett seconded the motion.

All voted aye – motion carried.

**DARNABY HVAC
REPLACEMENT**

Mr. Isaacs recommended the Board approve an agreement with Henderson Engineers, Inc., for mechanical design for the Darnaby HVAC replacement project in the amount of \$155,200.00 from Bond funds.

Mr. Coyle moved for approval. Mr. Bennett seconded the motion.

All voted aye – motion carried.

**DISTRICTWIDE PLAYGROUND
IMPROVEMENTS**

Mr. Isaacs recommended the Board accept the bid for the Districtwide Playground Improvements project and award the contract to Axis Builders, LLC, in the amount of \$179,200.00 from Bond funds.

Mr. Coyle moved for approval. Mr. Kinnear seconded the motion.

All voted aye – motion carried.

**REDISTRICTING OF
BRIARGLEN STUDENTS**

Mr. Bushyhead recommended the Board approve the redistricting of Briarglen students, grades K-5, to Elementary 14 beginning in the 2017-2018 school year.

Mr. Bennett moved for approval. Ms. Roemerman seconded the motion.

All voted aye – motion carried

NEW BUSINESS

None

**COMMENTS FROM THE
AUDIENCE**

None

ADJOURNMENT

Mr. Bennett moved to adjourn the meeting. Mr. Coyle seconded the motion.

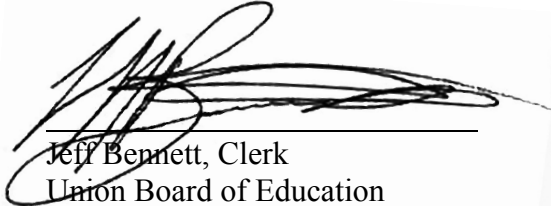
All voted aye – motion carried.

The meeting adjourned at 7:46 p.m.


Beverly Thummel, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **January 16, 2017, regular meeting** were approved by a majority vote of the Union Board of Education on **February 13, 2017**.



Jeff Bennett, Clerk
Union Board of Education