

Senior Pictures 2017-2018

Two Options

1) Pictures Taken at School

Have your picture taken by Tulsa School Pictures on **Monday, February 12, 2018**, in the Grand Hall during your English or TCC Comp class. TSP will automatically submit your picture to the Yearbook.

2) Portraits by an Outside Photographer

Have your portrait taken by an outside professional or semi-professional photographer and submit it digitally by midnight on Friday, March 10, 2018, to HSYearbook@unionps.org with Senior Portrait in the subject line.

Guidelines for Portraits by Outside Photographers

The Yearbook Advisor reserves the right to reject any photograph not meeting the necessary standards, either in photo quality or its content. Photographs also may be cropped if necessary to fit the format for the portrait pages or for clarity.

Photos will be accepted only from professional or semi-professional photographers in order to maintain quality. In addition, a **signed photo release form must be provided or the photo will not appear in the Yearbook.**

1. Portraits should follow the dress code/setting guidelines below.

- Students should be dressed in clothing that meets the school dress code guidelines. (No hats, no pajamas, no skimpy clothing)
- Pictures should be taken in an appropriate setting. Outside settings are preferable. Urban settings are acceptable, but students should be aware of the background. Anything with an inappropriate background (such as graffiti with curse words or gang signs) will be rejected. Settings that are casual (for example, McDonalds) will not be considered acceptable.
- Students may use a prop in their photos, provided that the prop is school appropriate and does not diminish from the student's presence in the photo.

2. Pictures should be oriented vertically (portrait) and **not horizontally (landscape).**

- The final product in the yearbook will not be very large, so avoid full-length portraits – it's difficult to see your face. The Yearbook will crop as necessary.
- **Do not submit** any photos that are **close-ups of just your face**; some of your body should be visible as well. If photos are cropped too closely, they will be rejected.

3. **No watermarks or photographer's logos are allowed on the pictures.**

4. The following will **NOT be allowed.**

- Hats,
- Sunglasses,
- Spaghetti straps or other skimpy clothing,
- Ripped or torn clothing,
- Pajamas,
- Cleavage,
- Clothing with inappropriate sayings and/or visuals
- Awkward or unusual expressions (no tongues sticking out, no crossed eyes, no goofy looks, no hands on the face, etc.),
- Side profiles (a partial angle is fine, but the face needs to be visible and identifiable),
- People other than the senior whose photo it is in the picture (siblings, children, or significant others)

5. **Submission of portraits must meet the following requirements.**

- All portraits **MUST BE SUBMITTED DIGITALLY**. Prints that require scanning will **NOT** be accepted.
- Pictures should be **submitted by email to HSYearbook@unionps.org**. You also will need to submit a **signed copy of the photographer's release form**, by email or in person (room 2720).
- Submitted portraits **need to be high resolution and at least 1 MB** in size.
- **Pictures must be submitted by midnight on March 10, 2018, or will not be included in the Yearbook. No exceptions.**